   
  
Partnership Manager (Türkiye)

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| **Job Level** | 6 | **Job Reference No:** | N/A |
| **Role Review Date** | N/A |
| **Directorate** | International | **Function** | MENA and Europe Region |
| **Service** | Programmes and Partnerships | **Reports to** | Head of Region – MENA/Europe |

Scale and scope of role

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| **Direct Reports** | 2 | **Indirect reports** | TBD |
| **Budgetary responsibility/ accountability** | Financial oversight as Grant Holder of £23 million FCDO programme (2024-2029), and oversight/ management of any other BRC funding to Türkiye | **Accountable for other resources** | Risk registers and risk management  All Due Diligence components  Material and physical assets and resources within the assigned geography |

Context

We help anyone, anywhere in the UK and around the world, to get the support they need if crisis strikes: connecting human kindness with human crisis.

We enable vulnerable people in the UK and abroad prepare for and withstand emergencies in their own communities. And when the crisis is over, we help them to recover and move on with their lives.

We are part of the Red Cross and Red Crescent global humanitarian network.

Our Values and Principles

[Our values](http://www.redcross.org.uk/About-us/Who-we-are/Our-values) (compassionate, courageous, inclusive and dynamic) underpin everything we do. As a member of the Red Cross and Red Crescent Movement, the British Red Cross is committed to, and bound by, its [fundamental principles](http://www.redcross.org.uk/principles): humanity, impartiality, neutrality, independence, voluntary service, unity, and universality.

Purpose of the role

The British Red Cross (BRC) Partnership Manager is responsible for leading a principled partnership approach in the representation and engagement of BRC with the Turkish Red Crescent (TRC). The Partnership Manager will be the primary in-country steward for BRC as Grant Holder for the five year FCDO-supported tripartite (IFRC-TRC-BRC) *'Economic Resilience and Socio-Economic Empowerment for Refugees and Host Communities in Earthquake Affected Region in Türkiye'* project, responding to FCDO Business Case ‘Building Refugee Resilience and Inclusion in Türkiye (BRRIT)’ and which seeks to enhance the economic resilience and sustainable livelihood opportunities for targeted beneficiaries in earthquake-affected provinces.

As part of the partnership approach, BRC seek to put the TRC strategy and a shifted power lens at the heart of the BRC’s engagement, with this role acting as a critical in-country interface to support the delivery of programme outcomes aligned to the BRC/TRC mutually agreed strategic priorities. Putting the recent FCDO White Paper on Localisation into practical action, the BRC-TRC partnership seeks to steward and support TRC in a journey towards a long-term ambition of direct FCDO funding.

As the in-country lead for BRC, the Partnership Manager will act as the lead representative in Türkiye and will primarily be responsible for effective relationship building and partnership working at diplomatic levels with TRC and International Federation of Red Cross and Red Crescent Societies (IFRC). They are expected to maintain and develop significant working relationships with BRC’s key donors, including FCDO.

In line with the Agenda for Renewal and the Way of Working Initiative, the Partnership Manager will work in close coordination with TRC and IFRC counterparts to promote and encourage shared leadership and an overall approach that leverages the capacities, expertise and resources of the IFRC Network in Türkiye in support of TRC’s strategy and long-term goals.

Key Responsibilities

**BRC Representation**

* Develop and maintain BRC relationships at the country level, ensuring an open and transparent dialogue through diplomatic representation.
* Demonstrate a localisation approach to partnering by prioritising relationships, understanding organisational needs, and contributing to TRC-identified organisational development
* Lead BRC’s engagement in mutual monitoring and review of the partnership, as per the Partnership Agreement
* Active participation in relevant co-ordination fora (RCRC Movement and external).
* Represent BRC for media opportunities and communications with senior stakeholders, including major donors.
* Act as a key in-country relationship holder for the BRCs interactions with FCDO
* Actively ensure follow up on programmes and projects implementation

**In-country management**

* Continue ongoing engagement to determine the best use of new funding opportunities and the further allocation of the outstanding funds from the BRC Earthquake Emergency Appeal
* Maintain internal accountability to BRC leadership accountability structures, as required.
* Collaborate with Programme Quality and Development Manager to represents the BRCs current funding portfolio and identify/secure new funding opportunities in line with the mutually agreed BRC/TRC strategy and in close coordination with IFRC as part of a harmonized resource mobilization plan and fundraising effort
* Seeking and identifying opportunities to ensure BRC participation in RCRC consortia, or sectors priorities in the BRC Global Strategy for 2025-2030
* Support and line manage two national-contract staff members: Finance Compliance & Risk Manager; and Grant Reporting Officer
* Oversee coordination and collaboration with the IFRC Delegation in Türkiye regarding integration services in line with the Integration Country Activation

**Programme oversight and monitoring**

* Collaborate with TRC and IFRC in implementation of programming as outlined in donor-funded projects
* Support TRC and IFRC to maintain accountability to donors in all BRC-supported activities within the country portfolio, ensuring resources are used effectively with maximum impact.
* Support and oversee the efforts of technical advisors and other specialist colleagues as per mutually agreed BRC-led activities
* Collaborate with TRC to ensure that community engagement and accountability principles are used, that programme affected populations are consulted in design and implementation, and ensuring the effectiveness of regular and complementary mechanisms for sharing information with and receiving feedback and grievances.
* Ensure due diligence and compliance requirements are in place and adhered to, including any mutually identified/agreed areas of improvement
* Support team to review program reporting in accordance with Grant Agreement Document terms and conditions, consolidating inputs from TRC and IFRC, and submission of full reporting to FCDO and other donors
* Facilitate procurement approvals, as per agreed thresholds and in alignment with both BRC and TRC procurement policies and procedures
* Ensure appropriate communication, risk escalation and decision-making information is shared as per Grant Management procedures

**Leadership Behaviours:**

* Actively listens and allow others to be heard.
* Adaptable to changing needs, pressures and opportunities.
* Empowers others based on skills and expertise.
* Dynamic, inclusive, compassionate and courageous

**Team Leader:**

* All team members understand their responsibilities and objectives.
* All resources involving staff managed in accordance with BRC policies and procedures.
* All staff are kept informed of relevant organisational plans and updates on development.
* Team ideas and comments are communicated and forwarded appropriately.

**Team Member:**

* Actively participates in all team meetings.
* Supports other team members.
* Work and behaves in accordance with all BRC policies and procedures.
* Upholds the fundamental principles of the Red Cross and acts with integrity, in accordance with the Society’s values (inclusive, compassionate, courageous and dynamic).

The duties and responsibilities described are not a comprehensive list and additional tasks may be assigned from time to time that are in line with the level of the role.

Pre- engagement checks

Criminal Records

**Type of criminal record checks required for this role**

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| England and Wales - Disclosure and Baring Service Check (DBS) |
| * Enhanced - Child and Adult Workforce |
| Scotland |
| * Protecting Vulnerable Groups (PVG) – Adult & Child |
| Northern Ireland |
| * ACCESS\_NI - Enhanced Vulnerable Adults and Children |

Drivers Checks

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| * Required - No |

International Roles only

If you have been living outside of the UK we will request international police checks in lieu of a UK Criminal Record Check.

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| * International Police Check | Yes |
| * International Driving License for manual cars | Yes |

Diversity

At the British Red Cross, we are looking for the right people to help us provide support to millions of people affected by crisis. We want our team to reflect the diversity of the communities we serve, offering equal opportunities to everyone, regardless of, age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, or sexual orientation.

Diversity is something we celebrate, and we want you to be able to bring your authentic self to the British Red Cross. We want you to feel that you are in an inclusive environment, and a great position to help us spread the power of kindness.

Person Specification

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|  | | **Requirement** | **Evidence obtained through Shortlisting (S) Interview (I) or Assessment (A)** | | |
| **S** | **I** | **A** |
| **Knowledge and Skills** | Essential | * Significant working knowledge of the international humanitarian system, including the RCRC movement * Commitment to principled partnership approaches, localisation, and decolonisation of aid * Good knowledge of the context, challenges and opportunities within Türkiye * Building and maintaining partnerships and relationships at senior and representational level * Strong communication and diplomacy skills * Proven skills in project / programme management techniques, processes and controls including project planning; project change control; resource allocation; and team management. * Appreciation of, and ability to navigate a cultural environment, with strong, influential and well resourced partners * Developing and managing budgets with high accountability standards * Programme development via whole programme cycle management process including proposal writing for a range of traditional and institutional donors e.g. FCDO * Good understanding of the basics of international humanitarian law, principled humanitarian action would be an advantage * Language skills in Turkish would be a significant advantage | S  S  S  S  S  S  S | I  I  I  I  I |  |
| Desirable | * Higher level academic qualification (degree level or equivalent work experience) within a relevant field |  |  |  |
| **Experience** | Essential | * Leading a country office with a significant budget and bilateral programmes * Proven management experience at a strategic level in a complex organisation * Representation and negotiation experience with a large range of high-level humanitarian and international development * Strong experience in working with national organisations and supporting capacity building of local partners * Proven experience in developing and leading people and management of multi-cultural team * Proven experience in managing large-scale budgets and programmes portfolio * Demonstratable experience in security management/decision making for complex and insecure environments * Proven experience working with institutional donors, including government donors. * Experience working in the RCRC Movement | S  S  S  S  S  S  S | I  I  I  I |  |
| **Additional requirements** | Essential | * Upholds the fundamental principles and acts with integrity, in accordance with the Society’s values (inclusive, compassionate, courageous and dynamic) * Ensures inclusive practice and promotes diversity, safeguarding and anti-racism * Willingness to work out of office hours when necessary |  | | |
| Desirable |  |  | | |

We guarantee an interview to disabled candidates (as defined in the 2010 Equality Act) who meet the minimum shortlisting criteria in the advertised person specification and apply under the disability confident scheme.